

**Form-II: eSalary-IPAO-EmpMas**

**eSalary-IPAO-EmpCode:**

(for Office Use at treasury)

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Date: 

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Treasury Code\* 

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DDO Code\* 

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Head of Account\*

Dmd	Major	SMaj	Minor	SMin	Budget Code	Sch	P	V

Branch Section\* \_\_\_\_\_ Reporting At \_\_\_\_\_

Employee Name\* \_\_\_\_\_

Sex [M/F]\*  Father's /Husband Name\* \_\_\_\_\_

Employee Type\* Deputation/Internal      Employee Post\* Permanent/Temporary

EPIC \_\_\_\_\_ Pan No 

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Employee Address\* (Permanent/Home) \_\_\_\_\_  
\_\_\_\_\_

Employee Address (Residential) \_\_\_\_\_  
\_\_\_\_\_

GPF/CPF [G / C] 

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Govt. Accommodation [Yes / No]\*      Monthly License Fee \_\_\_\_\_

Date of Birth\* 

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Date of Joining\* in Govt 

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Date of Joining\* Current 

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Date of Next Increment\* 

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Salary Payment Mode opted [ Bank / Cash ] (if mode is through Bank, please enter bank details)

Bank Name \_\_\_\_\_ Bank Branch name \_\_\_\_\_

Savings A/c No. \_\_\_\_\_

NPA [Yes/No] Designation\* \_\_\_\_\_ Gz/NG : [ G / N ]

Pay Commission\* \_\_\_\_\_ Pay Scale\* \_\_\_\_\_ From Date\* 

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Pay Stop [Yes/No]      Reasons \_\_\_\_\_

If Suspended [Yes/No]      If Yes ? Salary\* % : \_\_\_\_\_ From Date\* : \_\_\_\_\_

**Salary Details\***

Allowances	Amount	Calculation Criteria	Deductions	Amount	Deduction Head	Type-AG/TR
1. Basic Pay			1. GPF Sub			A
2. DP			2. GIS			A
3. CCA			3. Saving Fund			T
4. CA			4. Insurance Fund			T
5. HRA			5. License Fee			T
6. DA			6. Income tax			T
7. FPA			7. Surcharge			T
8. Fixed Medical			8.			T
9. Conveyance All			9.			
10. NPA			10.			
11. Washing All						
12. Boarding All						
13. Uniform All						
14. Kit Maintenance						
15. Special Pay						
16. Personal Pay						
17. Interim Relief						
18. Others						
19.						

**Advances Details\***

Advance (AG Deductions)	Sanction No.	Date	Total Advance taken	Monthly Installment	Amount Recovered so far	Installment No	Recovery Head and Remarks
1. GPF Advance Recovery							
2. House Building Advance							
3. House Building Interest							
4. Vehicle Advance							
5. Vehicle Interest							
6. Warm Clothing Advance							
7. Warm Cloth Interest							
8. Festival Advance							
9. Festival Interest							
10. Misc. Recovery							
11.							

**LIC/PLI Treasury Deductions\***

LIC	LIC / PLI No	Premium	PLI	PLI No	Premium
1.			1.		
2.			2.		
3.			3.		

DDO Signatures with Date: \_\_\_\_\_

Deptt: \_\_\_\_\_